**Cover Sheet** – (Need Team Name and Team Members)

**Problem Definition:** What is the business problem? What does the world miss without your application at the broad level. (up to one paragraph; be concise and to the point)

**Identification of specific problems:** Describe the details of existing issues. If a legacy system is to be replaced, describe the details of the problem with the existing system. If the application is designed without replacement, explain in details the aspects of a business problem that is approached. (up to one page)

**Estimate of the scope of project:** This should include the details of a system’s functionalities/features. These details will be used later to design different sections/pages/forms of your application. (up to one page)

**Description of development methodology:** Explain what development methodology (e.g., agile, waterfall) your team uses. What will be your method of communication and convening, internally? What are the major documentations about the system that you plan to prepare (e.g., which UML charts and at what level you plan to prepare for different stages of the backend and front-end development). What is the technical platform on which you develop the application.

**Estimate of the feasibility of the project:** Explain the financial, time, and technical feasibility of the project.

**Introduce your team:** Include a professional biography of each team member. (up to one paragraph per team member)

**Schedule/Plan:** This should include a proper work breakdown structure (WBS) and timeline of execution (preferably done via MS Project [Please check the MS Project Lab folder in Contents of D2L to familiarize yourself with MS Project]).